

# BETLEY VILLAGE HALL

## Hire of Premises for an Evening Social Function

### **Waste & Recycling Policy for Disposal of Bottles, Cans and Refuse Personal Compliance Undertaking of Hirer**

**Q. Why are we asking you to sign this personal undertaking?**

**A. Regrettably there have been occasions in the past where village hall hirers have failed to follow the hall's waste and recycling policy causing unreasonable inconvenience to volunteer trustees and neighbours.**

**1. If possible, all hirers are requested to remove all their waste from the premises on completion of their event.** For evening functions, arrangements can be made to store the bagged waste in the entrance lobby for collection and removal by the hirer the following morning.

**2. There are limited facilities on site to deposit:**

- Cardboard
- Glass
- Metal cans
- Plastic Packaging
- Food Waste
- General Waste

**3. Any waste left on site must be sorted, bagged and binned appropriately. All food waste should be placed in the bin provided in the main kitchen. All other waste should be placed in the designated bins outside the hall.**

**4. The leaving of mixed waste (i.e. recyclable and non-recyclable) in the general waste bin will result in the forfeit of £50 from deposit paid as this causes inconvenience to other hall users and creates an unacceptable burden on hall trustees to deal with.**

**5. No cans or glass bottles must be deposited in the outside bins after 21.00. Failure to comply with this is likely to result in a loss of deposit. For evening events, arrangements can be made for access the following morning before 10.00 a.m. or, with due care, the recycling bins can be wheeled into the entrance lobby for filling – ensure the external doors are closed!**

**Date of Event .....**

I acknowledge the above conditions and understand my personal responsibility to ensure that our event complies in every way. I understand that a breach of conditions is likely to result in a forfeit of deposit.

**Signature of Hirer.....**

**Date.....**